

# SUNWAY LAGOON CLUB BERHAD

(Company No. 185477-W)

Club  
Rules &  
Bylaws



## 1. NAME

SUNWAY LAGOON CLUB BERHAD (the “Company”) is the operator of SUNWAY LAGOON CLUB (“the Club”) located at No. 3, Jalan Lagoon Timur, Bandar Sunway, 47500 Subang Jaya, Selangor Darul Ehsan (the ‘Club Lot’). The Club Lot is leased by the Company for thirty (30) years commencing from 15th day of July 1993 to 15th day of July 2023 subject to terms and conditions contained in the Lease Agreement.

## 2. INTERPRETATION

In the Rules unless the context otherwise requires the following words and expressions shall have the meaning ascribed below:

“Account Deposit”	means such sum prescribed by the Company from time to time to be paid by the Members to ensure the Members’ or their Nominees’ account with the Club are always in credit;
“Affiliated Club”	means a club with which the Company has made reciprocal membership arrangements;
“Affiliated Members”	means a member of the Affiliated Club who has applied to use the Facilities pursuant to Rule 10 hereof;
“Application”	means each of such application for transfer of Membership the case may be in writing between the Company and with the Members wherein the Company or Board granted the Membership upon the terms and conditions therein contained and shall include such application/ agreement/transfer form in writing by incoming new member to be bound by the terms and conditions of the application/agreement/ transfer and the Rules in the event of the transfer of the Membership by the Members entitled to such transfer as provided by the Rules hereof;
“Board”	means the Board of Directors of the Company;
“Business”	means a business registered under the Registration of Business Act 1956 (Revised 1976) including any statutory amendment or re-enactment thereof;
“Bylaws”	means the bylaws of the Club for the time being in force and referred to in Rule 23 hereof;
“Children”	means children of the Members or Nominees below twenty-one (21) years of age and are not married;
“Class B Shares”	means the Class B ordinary shares of RM100.00 each in the Company;
“Club”	means SUNWAY LAGOON CLUB;

“Club Lot”	means all that piece of land bearing documents of title H.S.(D) 23565, P.T. No. 9313 and H.S.(D) 59436, P.T. No. 9311, both in Mukim of Damansara, Daerah Petaling, Negeri Selangor Darul Ehsan on which the Club Premises are constructed thereon and having its correspondence address at No. 3, Jalan Lagoon Timur, Bandar Sunway, 47500 Subang Jaya, Selangor;
“Club Premises”	means the compound of the Club Lot on which is erected the Club House and such other buildings of the Club, erected or to be erected by the Company;
“Company”	means SUNWAY LAGOON CLUB BERHAD (Company No. 185477-W), a company incorporated in Malaysia and having its registered office at Level 16, Menara Sunway, Jalan Lagoon Timur, Bandar Sunway, 47500 Subang Jaya, Selangor Darul Ehsan, Malaysia;
“Corporation”	has the meaning ascribed to the term in the Companies Act, 1965;
“Disciplinary Management”	means a committee appointed by the General Management for the purpose of hearing charges made against a Member pursuant to Rule 13 hereof and vested with such powers as are set out thereunder;
“Facilities”	means the facilities and amenities available at the Club;
“Family Members”	means the Spouse and/or Children of the Members or Nominees who is/are granted the Privilege pursuant to the Rule 9 hereof;
“General Management” Or “Management”	means the governing body of the Club referred to in Rule 18.1 hereof.
“Guest”	means a guest of any Members or Nominees who uses the Facilities referred to in Rule 16 hereof;
“Guests Fees”	means the fees payable by a Guest;
“Individual”	means a natural person of either sex who has reached the age of eighteen (18) years of age;
“Lease Agreement!”	means the lease agreement dated 15 July 1993 entered between the Company and Sunway City Sdn Bhd and shall mean any supplemental and amendments thereto;
“Manager”	means the Individual appointed by the Company or Board to take charge of the day-to-day administration of the Club pursuant to the powers granted to the General Management under Rule 18 hereof;
“Members”	means the individuals, sole proprietors, partnerships and corporate members conferred with the Membership of the Club and includes the Subscriber;

“Membership”	means the right of membership of the Club conferred on the Members subject always to the provisions of any application/agreement/transfer and the Rules;
“Membership Cards”	means the cards issued to the Members and the Nominees and their respective Family Members pursuant to Rule 11 hereof;
“Monthly Subscription”	means the monthly subscription payable by the Members pursuant to Rule 14.1 hereof;
“Nomination Fee”	means the administrative fee chargeable for any change or substitution in the name of the nominees of a Member;
“Nominees”	means the Individual(s) nominated by a Member and approved by the Company or Board to be entitled to the Privilege and are referred to in Rule 8 hereof. Members’ Children above 21 years old and married may only continue to enjoy the Privilege by being a Nominee;
“Partnership”	means a partnership and includes a business formed within the provisions of the Partnership Act 1961;
“Prescribed Form”	means the Transfer of Membership Form prepared in the format prescribed by the Company for the transfer of Club Membership;
“Privilege”	means the right given by the Company to the Members and the Nominees and/or his Family Members and/or Guests to enter, use and enjoy the Facilities;
“Rules”	means the Rules set out herein and includes any amendment thereto, or any new rules promulgated and any bylaw and regulations which the Company or Board may from time to time draw up thereunder;
“Shareholder”	means the Subscriber who is each a registered holder of a fully paid Class B Share;
“Spouse”	means the legal spouse of Members or Nominees in accordance with or recognised by the laws of Malaysia Provided Always that only one (1) spouse shall be named by the Members in his application at any one time;
“Subscribers”	means the category of Members referred to in Rule 7 hereof and includes all such persons or corporations who shall purchase the Class B Share from the existing Members;
“Sub-Management”	means the sub-management referred to in Rule 18.3 hereof;
“Transfer Fee”	means the fee chargeable for each transfer of the Membership by any Member pursuant to Rule 12 hereof;
“Transferable Member”	means either a Corporation or an Individual whose application to become a Transferable Member has been accepted by the Company or Board.

In the Rules, unless the context otherwise requires:-

- (i) Words importing the masculine gender shall include the feminine and neuter gender and vice versa;
- (ii) Words importing the singular shall include the plural and vice versa;
- (iii) The headings of Clauses in the Rules are inserted for convenience only and shall be ignored in the construction of the provisions of the Rules.

### 3. CLUB LOT/CLUB PREMISES

The Club Premises have been erected on the said Club Lot. The Facilities of the Club are completed and ready for use.

### 4. CONSTITUTION

The Company as the proprietor of the Club has a Board of Directors entrusted with the policies, management and operation of the Club.

### 5. CLUB OBJECTIVES

The objectives of the Club are:-

- a. To encourage and promote sporting and other forms of social and recreational activities for its Members as the Company or Board may decide; and
- b. To provide and maintain a club house and various recreational facilities and amenities for sporting, social, recreational and dining activities for its Members as the Company or Board may from time to time decide.

### 6. RIGHTS AND LIABILITIES OF MEMBERS

- 6.1 Every Member of the Club shall, subject to the Rules and the Bylaws for the time being in force, be entitled to use and enjoy the Facilities in common with other Members, but he shall not by reason of his Membership, be under any financial liability except for payment to the Club of the Monthly Subscriptions and any other sums due under or levied under the Rules and Bylaws and he shall not by reason of his Membership have any proprietary rights over the Club, the Club House, the Facilities, its monies and its properties and assets.
- 6.2 When a Subscriber has paid all such monies for the purchase of a Class B Share in the Company, the Subscriber shall be admitted as a Member of the Club and be granted the Membership and Privilege to the Facilities of the Club and shall be deemed to have agreed to be bound by the Rules and the Bylaws.

### 7. SUBSCRIBERS

- 7.1 A Subscriber shall be admitted as a shareholder by the Company or Board upon the terms and conditions contained in the Memorandum and Articles of Association of the Company and is entitled to one (1) Membership of the Club by virtue of being a holder of a Class B Share. A Subscriber is entitled to submit an application in writing for approval by the Company or Board and the name of the persons approved by the Company or Board whom the Subscriber intends to be his/her/its Nominees to use the Facilities of the Club.
- 7.2 Upon every termination of the Subscriber's Membership as provided in the Rules, the Monthly Subscription shall cease to be made payable by the outgoing Subscriber the month following the cessation of the Subscriber as a Shareholder. The outgoing Subscriber shall continue to be liable to pay the Monthly Subscription which is due and payable by him prior to the termination of his Membership. In the event of termination as aforesaid, the Company shall only refund the Account Deposit to the outgoing Subscriber after deduction of any dues and charges if any owed by the outgoing Subscriber.
- 7.3 The Subscriber shall be entitled to lease his/her membership to an outside party who is approved by the Company as his Nominees for a period not less than six (6) months and in such a case the normal procedure which applies to that of a Nominee in this Rule and the Bylaws shall be applicable and the Company shall be entitled to charge the Subscriber such administrative fee as may be levied in such a case.

### 8. NOMINATION

- 8.1 Every application by a Member to appoint a Nominee shall be made in the form prescribed by the Company and accompanied by a Nomination Fee and any other charges payable by the Members shall be paid to the Company, provided that no charge shall be levied in the first nomination of the Nominees of the Members and that:-
  - a. the Club having received thirty (30) days' written notification from the Members to terminate the nomination and that such Nominee shall cease to be a Nominee of the Member from the expiry date of the thirty (30) days' notice.
  - b. the Nominees of the Members so nominated shall be required by the Company as a condition of this nomination being approved to abide by the Rules and Bylaws and to undertake to pay to the Company such amount due in accordance with Rule 14.
  - c. the Nominee shall, after the Company has given approval to his/her nomination, have all the rights to use the Facilities of the Club.
  - d. Spouses and Children of Members or his/her Nominees shall have the same rights to use the Facilities of the Club.
- 8.2 Any Nominees shall cease to be such if the Member who appointed him ceases to be a Member and shall also cease to be a Nominee if the Member nominating him decides to nominate some other person to be a Nominee.

- 8.3 The Member shall be responsible and liable for the conduct of its Nominee and any breach of the terms and conditions of these Rules and the Bylaws shall be deemed to be a breach committed by the Member.
- 8.4 In the case of a Member which is a Corporation, such Member shall be liable for the conduct of its Nominee and any breach of the terms and conditions of these Rules and the Bylaws shall be deemed to be a breach committed by such corporate Member.

## 9. FAMILY MEMBERS

- 9.1 Family Members of a Member or his Nominee permitted under the Rules, as the case may be, are granted the Privilege in accordance with the Rules during the currency of the Membership. The Company reserves the right to inspect marriage, birth and other certificates for verification purposes.
- 9.2 The Members and/or their Nominees shall at all times be personally responsible and liable for the conduct and behaviour of their respective Family Members and any breach of the terms and conditions of the Rules by any Family Member shall be deemed to be a breach committed by the Member.
- 9.3 The Company reserves the right to withdraw the Privilege granted to any Family Member for any reason whatsoever.

## 10. AFFILIATED MEMBERS

- 10.1 A member of an Affiliated Club may be admitted based on a written introduction from the secretary or manager of such Affiliated Club, or upon production of such other documentary evidence acceptable to the Company to prove his membership with the Affiliated Club.
- 10.2 An Affiliated Member together with his Spouse and Children shall be entitled to use the Facilities subject to such charges as may be imposed by the Company from time to time. An Affiliated Member shall not be entitled to introduce any Guest to the Club.
- 10.3 The Privilege accorded to Affiliated Members shall not apply to the following categories of Affiliated Members:-
- an Affiliated Member who is also a former Member of the Club whose Membership has ceased and has not settled all outstanding debt owing to the Club; or
  - an Affiliated Member who was a Guest whose Privilege has been withdrawn under Rule 16.3; or
  - a Member or a Nominee whose Membership ceased pursuant Rule 13 hereof; or
  - an Affiliated Member who has been declared and posted as a defaulter for failing to pay his accounts or dues to the Affiliated Club.
- 10.4 The Company may at any time and at its absolute discretion withdraw all Privileges granted under this Rule to an Affiliated Member.

- 10.5 The prevailing names of the Affiliated Clubs which reciprocal membership arrangements have been made shall be posted on the notice board of the Club.

## 11. MEMBERSHIP CARDS

- 11.1 Membership Cards will be issued to every principal Member/Nominee and his spouse upon approval of the Membership by the Company or Board. The Membership Cards issued to the Members shall bear the names and photographs of the Members. The Membership Cards issued to the Nominees shall bear the names of the Members who had nominated the Nominees and the names and photographs of the Nominees. Children of Members and the Nominees may be issued supplementary Membership Cards in the manner and at a fee prescribed by the Company.
- 11.2 All Members, Nominees and their Family Members must carry with them their Membership Cards when they are in the Club Premises and the same must be produced to the Management or the security guards when requested to do so. The Club reserves the right to evict any Members or Nominees or any of his Family Members who is/are unable to produce his/their Membership Cards. Membership Cards are non-transferable and are the property of the Company. In consequence thereof, the Membership Cards must be returned to the Company upon the termination or cessation of the Membership.
- 11.3 Any Members or Nominees or any of their Family Members who loses his/her Membership Card must report the loss in writing to the Company immediately upon discovery of the loss. Lost of Membership Card may be replaced by the Company at the sole expense of the Members or the Nominees concerned.

## 12. PROCEDURE FOR TRANSFER OF MEMBERSHIP

- 12.1 A Subscriber's Membership shall only be transferable upon the Subscriber ceasing to be registered as a Shareholder and to a third party approved by the Board in accordance to the Memorandum and Articles of Association of the Company. The Board may in their absolute discretion and without assigning any reason therefor decline to register any transfer of shares, if:
- the shares are not fully paid up;
  - the Company has a lien on the shares;
  - there are monies owing by the transferor to the Company or the Club; or
  - any transfer of shares is made to a minor or person of unsound mind.
- 12.2 All applications for transfer of Membership by any Member shall be made in the prescribed forms duly completed and signed by both the outgoing Member entitled to transfer under the Rules as transferor and the incoming new Member as the intended transferee and the same shall be submitted to the Company together with the Transfer Fee (where applicable) and such other documents as may be prescribed or requested by the Company from time to time.
- 12.3 For a transfer of a Membership to be effective:-
- the outgoing Members entitled to transfer under the Rules as transferor shall have paid up all his dues and charges if any, relating to his Membership.

- b. the incoming member shall have paid to the Company, the Transfer Fee (where applicable), the Account Deposit, the registration fee and such charges as may be required of him and shall have agreed in writing to observe and perform all the covenants, stipulations, terms and conditions of the Rules and the Bylaws.

12.4 Upon the transfer of the Membership to the incoming Member being effected, the Privilege and Membership granted to the outgoing Member shall automatically be terminated and any agreement and/or any Application executed between the outgoing Member and the Company shall also automatically cease to be of effect and shall be rendered null and void. The incoming Member shall be conferred the new Membership and Privilege and shall be bound by the terms and subject to the conditions of these Rules and the Bylaws.

### 13. EXPULSION, SUSPENSION AND CESSATION OF MEMBERSHIP

13.1 The Membership of any Members whose Monthly Subscription or any other debt due to the Club is unpaid for ninety (90) days from the due date (whether demanded or not) shall be suspended by the Company including his right to use the Facilities but he shall continue to be liable for any Monthly Subscription or other debt due and unpaid to the Company at the date of termination of his Membership.

13.2 If any Member or any Nominee acts in any way prejudicial to the interests of the Club or its Members thereof or shall be in breach of any Rule or Bylaw of the Club, then the Manager shall inform the General Management which shall consider and deliberate the conduct of such Members or Nominees at a meeting of the General Management.

If at such meeting, it is considered that there is sufficient evidence to justify calling on such Member or Nominee to answer any charge made against him, a notice in writing shall be given to such Member or Nominee informing him of the charges made against him and calling on him to attend a hearing before a Disciplinary Management for the purpose of answering such charges. At such hearing the Members or Nominees concerned shall have the right to be heard in his own defense.

If after such hearing, the Disciplinary Management shall recommend that such Members or Nominees be expelled, the said Members or Nominees shall thereupon cease to be a Member or Nominee as the case may be. Notice in writing of the termination of Membership shall thereafter be sent to such Member and the Nominee as well as to the Member appointing such Nominee. The Disciplinary Management may, at the conclusion of such hearing suspend the Member or the Nominee or impose any other lesser penalty and such Member or Nominee shall have no right of appeal of the decision of the Disciplinary Management to any other tribunal or to any Court of Law.

The Disciplinary Management shall consist of three (3) Members of which two (2) shall be members of the General Management, and one (1) shall be a senior Member of the Club to be appointed by the General Management. A decision of a majority of the members of the Disciplinary Management shall be deemed a decision of the General Management, and two (2) members of the Disciplinary Management shall form a quorum for purposes of the meetings of the Disciplinary Management.

If the Member or Nominee refuses for any reason to attend before the hearing convened by the Disciplinary Management to answer the charge or charges against him, the Disciplinary Management may nevertheless in its absolute discretion proceed with the hearing in the absence of the said Member or Nominee and to make a decision in respect of the charges against him.

A Member or Nominee found by the Disciplinary Committee to have committed a breach of the Rules or Bylaws and whose Membership is terminated as a result thereof shall not thereafter be eligible for Membership or to become a Nominee of a Member, save and except that in the case of a Nominee being expelled, the Members may appoint another Nominee in his place and in such event the usual Nomination Fee shall be payable.

13.3 Any Member or Nominee:-

- a. who has defaulted in payment of monies due to the Club pursuant to Rule 13.1; or
- b. who has been, in the case of an Individual, adjudicated bankrupt as from the date of such adjudication, or in the case of a Corporation, a winding-up order made against it or makes a composition or arrangement under any provisions of law with any creditors; or
- c. who has been expelled under Rule 13.2; or
- d. who becomes an enemy alien; or
- e. who has been convicted of any offence involving violence, dishonesty, fraud or suffered imprisonment for any reason whatsoever; or
- f. who leaves the country to escape from criminal proceedings;

shall cease to be a Member or Nominee, as the case maybe, provided that the Member or Nominee or their respective personal representatives, estate or liquidator as the case may be shall remain liable for all outstanding debts due and payable by the Member or the Nominee to the Company. Upon settlement of all outstanding debts due and payable, the Member or his personal representatives, estate or liquidator as the case may be shall nominate another person as a Member who is acceptable to the Company. If the Member is a nominee of a Shareholder, then the Shareholder shall nominate another person as a Member who is acceptable to the Company.

13.4 On the death of a Member or bankruptcy of a Member in the case the Member is an Individual, and provided such deceased Member shall have paid up his dues (where applicable) payable under the Application or under the Rules and shall not be in arrears of any Monthly Subscription, the Company may allow the transfer of the Membership of the deceased Member to his legal personal representative if any, acceptable to the Company.

Any transfer there under shall be exempted from payment of the Transfer Fee but the estate of the deceased Member shall nevertheless continue to be liable for payment of the Monthly Subscription and other dues to the Company until such time when transfer of the Membership to his legal personal representative has been effected.

If the deceased Member shall has no surviving beneficiary capable of accepting the transfer, the Membership of the deceased Member may be transferred to any Individual nominated by the personal representative of the deceased Member acceptable to the Company and in such event, the full Transfer Fee as at the date of such transfer shall be payable to the Company.

- 13.5 If any Member shall be found to be of unsound mind and incapable of managing himself and his affairs or shall be a person whose person or estate is liable to be dealt with in any way under the law relating to mental health or mental disorders under the Mental Disorders' Ordinance 1952, then the provisions of Rule 13.4 with regard to the transfer of a deceased Member's Membership shall apply mutatis mutandis.
- 13.6 Nothing herein contained shall exempt the Members whether deceased or subject to an order made under the Mental Disorders' Ordinance 1952 from paying the Monthly Subscription or any other charges and payments due and payable by such Members to the Company.
- 13.7 A Member, which is a Corporation, shall cease to be a Member if it is wound-up by a resolution for the winding up of the Member or an order of winding-up of the Member by a court of competent jurisdiction.
- 13.8 A Member, which is a partnership or business, shall cease to be a Member if the partnership or business is dissolved or the majority of the partners are adjudged bankrupts or make a composition with their creditors.
- 13.9 A Member who is an incorporated association shall cease to be a Member if such association is dissolved or ceases to exist or function.
- 13.10 A Member on ceasing to be a Member and a Nominee on ceasing to be Nominee by the terms of this Rule shall be forfeited all rights to the use of the Facilities of the Club but shall continue to be liable for any Monthly Subscription or other debt due and unpaid by him to the Company at the date of the termination of his Membership and be recoverable by action or deductible from the Account Deposit and all other moneys (if any) refundable to him under the Rules. The Company may, at its sole and absolute discretion, reinstate the Membership of such Member upon his furnishing a satisfactory explanation to the Company and upon payment of all arrears of Monthly Subscriptions and other payments as may be required by the Company.'

## 14. MONTHLY SUBSCRIPTION

- 14.1 In accordance with the terms of the Rules, all Members and Nominees shall punctually pay all Monthly Subscriptions and maintain the Account Deposit with the Club. The Company or Board at its sole discretion shall determine the Monthly Subscriptions payable and the Account Deposit maintainable with the Company from time to time.
- 14.2 All Subscribers' Memberships so long as same are held by and in the name of Sungei Way Properties Sdn Bhd shall not be subject to any payment of Monthly Subscriptions or to maintain the Account Deposit.

## 15. MEMBERS' ACCOUNT

- 15.1 The account of all Members or Nominees as the case may be shall be made up to the end of each month in respect of the use by him or his Spouse or Children of the Facilities during the previous month and such account shall become due and payable on the first day of the following month whether demanded or not (in the Rules referred to as "the due date"). Each account will contain a statement of the monthly subscriptions payable in respect of the current calendar month and a statement of the amount payable by the Members or Nominees in respect of the use by him, his Spouse or Children of the Facilities during the previous month.
- 15.2 Without prejudice to Rule 13, Members and Nominees shall pay their account within fourteen (14) days of the date of the notice requiring or requesting for payment. If such fourteen (14) days period has elapsed, and any Members or Nominees have not paid such account, the Company may suspend such Members or Nominees and their Family Members from using the Facilities of the Club until such time as payment that been effected by issuing a notice of suspension and the name of such Members or Nominees may be posted on the notice board of the Club. As a defaulter, whereupon (in the case of the Nominees) the Nominees and the Members shall be jointly and severally liable for such account. If payment is not effected within ninety (90) days of the due date, the Company may terminate the Membership of such Members in accordance with Rule 13.1 without prejudice to any other right of action of the Club to recover the amounts due and payable by such Members or Nominees.
- 15.3 In addition, the Company shall be entitled to levy:-
  - a. a late payment fee on any overdue payments from the due date until the date of actual payment; and
  - b. a fine on such Members whose cheques are dishonoured and returned by any bank or financial institution as the Company shall deem fit from time to time.

## 16. GUESTS

- 16.1 Subject to such limitations in numbers and in frequency as the Company may from time to time impose, any person may be introduced by a Member or a Nominee as a Guest of the Club who will then be entitled to use the Facilities of the Club and be governed by the Rules and Bylaws of the Club. Any members whose Guest uses the Facilities of the Club shall pay the Company such Guests' Fees as may be prescribed by the Company from time to time.
- 16.2 A Member or a Nominee introducing a Guest shall write the name of the Guest, his own name and the period for which the Guest is introduced in a book kept for the purpose at the Club and such Member or a Nominee shall be responsible for the payment of the Guests' Fees and any debt owing to the Club incurred by such Guests. It is the duty of such Member or a Nominee to acquaint his Guest with the Rules and Bylaws of the Club and to ensure that a Member or a Nominee of the Club accompanies his Guest at all times whilst at the Club Premises.
- 16.3 The Company may at any time withdraw the Privilege of the Club from any Guest without ascribing any reason thereto.

- 16.4 No person who has ceased to be a Member or a Nominee under Rule 13.1 or has been expelled from the Club under Rule 13.2 or from whom the Privilege of the Club has been withdrawn under Rule 13.3 may be introduced as a Guest to the Club.

## 17. GUESTS FEES

The Company shall determine Guests Fees payable to the Company for use of the Facilities by Guests introduced by Members and Nominees from time to time. The Company may at its absolute discretion waive the Guests Fees in respect of any Guest.

## 18. MANAGEMENT

### 18.1 GENERAL MANAGEMENT

Subject to the overriding powers of the Board of Directors of the Company, the General Management appointed by the Board of Directors shall be the governing body of the Club and shall exercise the powers given to it by these Rules and such other powers of management as the affairs of the Club may from time to time require.

### 18.2 POWER OF GENERAL MANAGEMENT

Subject to the overriding powers of the Board, the General Management shall subject to such terms, conditions and limits on its authority as the Company may impose, shall have general charge of all the affairs, property and Membership and shall have such administrative power as may be necessary for properly carrying out the objects of the Club. The General Management shall not however have the powers to dispose of any property of the Club without prior approval of the Company or Board.

- a. The General Management shall exercise the powers given to the Company by these Rules and the Company may from time to time delegate such other powers of management as it deems fit.
- b. The General Management may from time to time review these Rules and the Bylaws and make such recommendations to the Board as may be necessary to alter, add to or repeal the relevant provisions of these Rules.
- c. The General Management shall meet as often as it is necessary to enable it to manage and govern the affairs of the Club.
- d. The General Management shall not later than the date specified by the Company, submit to the Company for approval its budget for the following financial year(s).
- e. Until the approval by the Company of the budget for the Club, the General Management shall not approve or incur any expenditure for any purpose for the period covered by the budget.
- f. No expenditure shall be approved or incurred by the General Management for any purpose unless approved budgetary provisions exist therefore and it is within the financial limits set by the Company from time to time.

### 18.3 SUB-MANAGEMENT

- a. The General Management shall have the power to appoint Sub-Management consisting of Members of the General Management or other Members or Nominees of the Club as it may deem necessary or expedient to further any particular activity of the Members. Subject to the approval of the Board, the General Management may delegate to such Sub-Management such powers and duties of the General Management (except those relating to the expulsion of Members) as it may determine. Each such Sub-Management shall keep minutes of its proceedings which it shall produce to the General Management and shall conduct its business in accordance with the directions of the General Management.
- b. Any such Sub-Management may from time to time repeal and amend such Bylaws and regulations not consistent with the Rules, as it may deem necessary for the attainment of its respective objects but Subject Always to the approval of the General Management and the Board.
- c. No such Sub-Management shall have the power to incur any expense on behalf of the Club or give any warranty on behalf of the Club except to such extent as the General Management and the Company from time to time specifically authorise.

- 18.4 Subject as aforesaid, no Members or Nominees shall have any say in the Management or affairs of the Club save and except such Members appointed to the General Management in accordance with these Rules.

## 19. EXPRESS POWERS OF THE COMPANY

- 19.1 In amplification to and not derogation of the powers of the Company as proprietor of the Club, the Company or Board shall have full power to make, alter, add to or repeal these Rules and any Bylaws regulating the affairs of the Club and to promulgate new rules and Bylaws on any matters not provided for in these Rules. Such Rules so made, altered, added to or repealed shall come into effect at such time as may be determined by the Company or Board. The Company or Board shall have full power to decide all questions relating to the management of the Club and all questions arising out of or not covered by any Rule or Bylaw and any decision so made shall be final and conclusive as against the Members and all others affected thereby.
- 19.2 The Company or Board shall be entitled and shall have the right at its absolute discretion to revise or increase the Account Deposit, the Monthly Subscriptions, the Transfer Fees, the Nomination Fees, the Guests Fees and or to levy new forms of fees and charges from time to time with at least one (1) month's written notice to the Members.



## 20. LIABILITY OF COMPANY AND MANAGEMENT

- 20.1 Neither the Company nor the General Management nor the Sub-Management appointed there under shall be liable to any of the Members or Nominees or their Spouses, Children or Guests for any personal injury, damage, loss or inconvenience whatsoever or howsoever caused to them while on or within the Club Premises or to any goods or chattels brought by any person upon the Club Premises it being the intention of and agreed between the Company and the Members and the Nominees that the Members, Nominees, Spouses, Children and Guests as aforesaid enter on to the Club Premises at their own risk and the Members and Nominees agree to indemnify the Company and to General Management and Sub-Management thereunder as aforesaid against all claims by the Spouse, Child or Guest of any Members or Nominees.
- 20.2 With regard to the above, a claim shall mean a claim in respect of the condition of the Club Premises for breach of the statutory or common law duty of care or for the negligence of the Company or General Management and Sub-Management thereunder as aforesaid or of those for whose negligence the Company and the General Management and Sub-Management thereunder as aforesaid could or might otherwise be responsible.

## 21. CLUB PROPERTY

No Members or Nominees shall take away, or permit to be taken away from the Club, any property belonging to the Club or destroy any property of the Club.

## 22. RESERVATION OF CLUB PREMISES

The Company may be subject to the Rules at any time and from time to time by notice reserve the whole of or any part of the Club Premises including any function rooms for any purpose whatsoever for such period or periods and subject to such provisions and limitations as to entry thereon whether by Members, Nominees or any other person or class of persons and whether upon terms of payment or otherwise as the Company deems fit.

## 23. BYLAWS

- 23.1 The Board of Directors of the Company may from time to time promulgate Bylaws and may revoke supplement or alter such Bylaws concerning any of the matters referred to in the Rules or any other matters relating to the Club and such Bylaws shall be deemed to be incorporated as part of the Rules.
- 23.2 The Bylaws and any amendments, addition or re-enactment thereof shall be deemed to come into effect upon the posting of the same on the notice board of the Club and shall thereafter be binding on all Members, Nominees and their Family Members and Guests.
- 23.3 All Bylaws shall be binding on all Members, Nominees and their Family Members and Guests until and unless revoked or altered by the Board.

## 24. NOTICES

Any notice or communication required to be served under the Rules shall be in writing and shall be sufficiently served if delivered by hand or sent by ordinary post to the receiving party at the address given or at such other address as may be notified by a Member or Nominee in writing to the Company. Any notice or communication sent by hand shall be deemed to be delivered at time of receipt or if so sent by ordinary post shall be deemed to have been served at the time when in the ordinary course of post it would have been delivered.

## 25. ADDRESSES OF MEMBERS

Each Member shall inform the Manager in writing of his address and changes thereof whenever there is such change of address.

## 26. PROHIBITIONS

Unless expressly authorised by the Company in writing, Members or Nominees or their Family Members shall not:-

- a. Participate in any form of gambling in the Club;
- b. Bring on or introduce to the Club any noxious or dangerous substances;
- c. Bring any dog, animals or pets of any kind to the Club;
- d. Use any radios, tape players, CD players or any other musical instruments in the Club;
- e. Give any gratuity or money to any employees of the Club unless expressly authorised;
- f. Bring to the Club any food or drinks unless the same shall be purchased from the Club;
- g. Indulge in or engage in any political activity so as to undermine the neutrality of the Club;
- h. Reprimand or in any way censure an employee of the Club. Members are however invited to lodge complaints against any rudeness or misbehaviours by any employee of the Club in writing to the General Management;
- i. Allow any Family Member or Guest under the age of eighteen (18) years into designated places in the Club Premises where alcohol is served;
- j. Remove books, periodicals, newspapers, etc. of the Club from the Club Premises except in accordance with the Bylaws;
- k. Behave in an unreasonable manner such as to be a nuisance to other Members of the Club;

- l. Cause disturbance in the peace of the Club; or
- m. Use of roller skates, skate boards, roller blades or any other types of similar devices in the Club's premises.

## 27. CESSATION OF OPERATION OF THE CLUB

### 27.1 In the event:-

- a. of the Federal or State Government or any other competent authority acquiring or exercising any right or taking any step under the Land Acquisition Act, 1960 and/ or any other relevant legislation to acquire the whole of the said Club Lot on which the Club Premises or any part thereof are erected thereon and any such acquisition would result in the closure of the Club on a permanent basis; or
- b. by operation of law or pursuant to the order directive or request of any relevant authority the Company is required to cease operation of the Club or the continue to provide the Facilities or any material part thereof; or
- c. of force majeure which means any event or circumstances (whether arising from natural causes, human agency or otherwise) beyond the control of the Company including (in so far beyond such control but without prejudice to the generality of the foregoing expression) strikes, lockouts or other labour dispute, shortage of labour or materials, riot, civil commotion, aircraft, fire, flood, drought, loss, delay at sea, breakdown or war;
- d. if the Club ceases to have a premises to operate as a club for the Members;

the Company shall pay to the Members such sum to be determined by the Company at the Company's discretion as provided for by such regulation(s) for the time being in force provided always such sum shall be paid:-

- i. free of interest and shall not exceed any of the Account Deposit paid by such Members provided always that the Company shall be entitled to deduct from the Account Deposit, all charges if any owing by the Members to the Company; and
  - ii. only when the Company has received the compensation, monies payable under such acquisition from the appropriate authorities as aforesaid.
- 27.2 Upon the occurrence of any of the events as specified in Rule 27.1, the termination of the Membership shall be effective and in such an event:-
- a. the Company shall be entitled to deduct or set-off against the Account Deposit any outstanding monies owing by the Members to the Company;
  - b. the Privilege granted to the Members, Nominees and their Spouse, Children and Guests shall terminate; and
  - c. the Members shall have no claims whatsoever against the Company.

## 28. WITHDRAWAL OF FACILITIES

The Company shall be entitled at its reasonable discretion at any time and from time to time to withdraw or cease to operate any of the Facilities and the Company shall not in any way be liable for any inconvenience or loss suffered by the Members resulting from such withdrawal or cessation.

## 29. GENERAL

### 29.1 OPERATING HOURS

Unless otherwise stipulated by the Company, the Club Premises and the other Facilities of the Club shall be open for use at 7.00 am up to 10.30 pm or such times as the Company may from time to time prescribe.

### 29.2 MAIDS, ETC.

Servants, maids, nannies and baby-sitters of Members and Nominees may accompany the Children to the Club Premises solely for the purpose of attending to and looking after the welfare of the Children provided always such servants, maids, nannies and baby-sitters shall not be entitled to utilise the Facilities of the Club.

### 29.3 LIABILITY OF MEMBERS AND NOMINEES TO FAMILY MEMBERS AND GUEST

Any breakage or damage or injury or destruction to the property of the Club caused by Family Members or Guest of any Members or Nominees shall be made good at the expense of the Members or Nominees concerned.

### 29.4 CAR PARKING

All Members, Nominees and their Family Members and Guest are permitted to park within the car parking spaces marked for such purposes in the car parks of the Club. Any Members or Nominees or their Families and Guests who park their vehicles outside the car parking bays marked for such purpose shall be liable to a fine of such amount as may be prescribed by the Company from time to time. For the purposes of clarification, parking of a vehicle between two (2) bays or in any bay, expressly reserved by the Company shall be deemed a contravention of this Rule. All fines levied or imposed under this Rule must be paid by cash or credit card by the offending Members or Nominees concerned.

### 29.5 LOSS OR DAMAGE TO PROPERTY OF MEMBERS, NOMINEES, FAMILY MEMBERS AND GUESTS

The Company does not accept any responsibility for any loss or damage to any Members, Nominees, or their Family Members and Guest in respect of any car, personal items, equipment or moneys brought on to the Club Premises or car parks by such Members, Nominees or their Family Members or Guests.

## 29.6 DRESS CODE

Members, Nominees and their Family Members and Guests shall be properly attired in accordance with the Bylaws promulgated by the Board for the formal areas and other recreational areas of the Club.

## 29.7 RULES

- a. Printed copies of these Rules shall be made available to all Members on application to the Manager in addition to being supplied to all Members when conferred Membership.
- b. A certified copy of these Rules and the Bylaws shall be kept available in the Club for inspection by Members and any other person using the Club.
- c. Every Member of the Club shall be bound by these Rules and the Bylaws of the Club and shall be deemed to have full notice thereof whether he shall or shall not have obtained a copy thereof or whether or not he has read these documents.

## GENERAL BYLAWS

1. MEMBERSHIP CARDS
2. CHILDREN
3. GUESTS RULES
4. DRESS CODE
5. PARKING OF VEHICLES
6. FOOD & BEVERAGE OUTLETS
7. SPORTS AND RECREATION FACILITIES
  - SWIMMING POOL
  - GYMNASIUM
  - SNOOKER
  - RACQUET GAMES
  - CHILDREN'S PLAYROOM
  - READING ROOM

## IMPORTANT NOTICE TO MEMBERS

NO GUESTS ARE ALLOWED ON SUNDAY AND PUBLIC HOLIDAYS.  
Club Facilities on these days are for Members only.

### **Recreation Facilities:**

Members are required to register their guest(s) and settle appropriate Guest Fees at the Main Reception Desk before proceeding to the various recreation Facilities. Maximum number of Guests allowed at any time per principal Member: THREE (3) GUESTS.

### **Restaurant and Lounge:**

It is advisable that Members bringing in a group of 12 Guests or more make advance bookings/reservations.

## 1. MEMBERSHIP CARDS

- 1.1 Membership Cards will be issued to every principal Member/Nominee and his spouse. Issuance of additional Memberships Card to dependant of Member or Nominee will be charged at a fee prescribed by the Company or Management. The Member is liable for all expenses incurred by his supplementary Nominee. These cards are not transferable and must be returned to the Club upon termination of Membership.
- 1.2 Membership cards must be produced when using the Club's Facilities. Members will be required to show their membership cards for billing and for identification when requested by Management personnel or authorised employees of the Club.
- 1.3 The Member is responsible to report immediately to the General Management the loss of any Membership Card. A replacement fee will be charged for each replacement card.
- 1.4 Membership Cards are strictly personal. Members are not allowed to permit another person to use their Membership Card. Lending of the Membership Card to another person may result in the immediate suspension of Membership and Membership Privileges.

## 2. CHILDREN

- 2.1 Children under 12 years old may not be permitted in certain areas of the Club unless accompanied by a parent as determined by the Management or under authorised supervision.
- 2.2 The following outlets are restricted to person above 18 years old:-
  - a. Snooker Room; and
  - b. Lounge.
- 2.3 By law, no alcoholic beverages shall be served to persons below 18 years old.
- 2.4 Parents are deemed to be at all times responsible for the conduct of their children during the time they spend at the Club; whether those children are under their direct supervision or under the supervision of others.

## 3. GUESTS RULES

- 3.1 Members may, subject to the payment of Guest Fees (as determined by General Management and reviewed from time to time) and the rules and regulations of the Club, introduce Guests to the Club to use and enjoy the Facilities of the Club.
- 3.2 A Member is allowed to bring in a maximum of three (3) Guests per visit each time for all sports facilities. Members bringing in groups above 12 persons to the Club's Food & Beverage outlets are requested to make advance reservations.

- 3.3 Guests must be registered at the Main Reception Desk prior to the usage of any Facilities of the Club. Failure to do so will result in the Member being charged twice the amount of the regular Guests Fee.
- 3.4 Members are liable for all fees or charges incurred by their Guests.
- 3.5 Members shall not allow their Guest to use Membership Cards for any reason whatsoever.
- 3.6 Restrictions applicable to the Member shall also apply to the Guest (for further details relating to the usage of the various Facilities, please refer to the respective bylaws).
- 3.7 Guests will only be allowed to use the Facilities while accompanied by a Member. No guests are allowed on Sunday and Public Holidays.

## 4. DRESS CODE

- 4.1 Members and their Guests shall at all times be appropriately and decently attired while in the Club premises and shall respect the dress code when in the following areas of the Club:
  - a. Coffee House
  - b. Snooker Room
  - c. Lounge cum Bar
- 4.2 Slippers, sweaty sports apparel, singlets and swimwear are deemed inappropriate in the above-designated areas.
- 4.3 Members in swimwear shall restrict themselves to the Pool and the Coffee House terrace area only.
- 4.4 The General Management shall have the final say in determining the appropriate attire in any specific area of the Club.

## 5. PARKING OF VEHICLES

- 5.1 For the security of the Club Members, only cars with the "SUNWAY LAGOON CLUB" access cards will be allowed to park at designated parking bays in the Club. The loss of access card should be reported immediately to the General Management. A new access card will be issued to the Member after paying the appropriate replacement fee.
- 5.2 The parking facilities will only accommodate cars of Members during the operational hours and while Members are present within the Club premises. All cars must be removed by closing time.
- 5.3 Any Member who wish to park his vehicle overnight in the Club Premises must inform the Main Reception Counter and pay an overnight parking fee of RM10.00 per night prior to parking his vehicle, failing which, his vehicle will be clamped.
- 5.4 Any Member who violates this Rule will result in his vehicle being clamped. A penalty of RM50.00 will be imposed to unclamp the vehicle.

## 6. FOOD & BEVERAGE OUTLETS

- 6.1 The Food & Beverage outlets are as follows:
- a. Coffee House
  - b. Lounge cum Bar
- 6.2 Members bringing in a group of 12 persons and above to the Coffee House are requested to make advance reservations.
- 6.3 Please respect the appropriate dress code (please refer item 4.2) when patronising the Food & Beverage outlets.
- 6.4 Members are not allowed to bring into the Club Premises their own Food & Beverage. Each Member is required to spend at least RM50.00 or such amount as may be determined by the Management from time to time at the food & beverage outlets. Failing which, Management will deduct the same amount or the differential amount, whichever is relevant from the Member's accounts.
- 6.5 The Management may decide to close any Food & Beverage facility or any part of a Food & Beverage facility for any reason whatsoever by giving prior notice to Members by way of posting on the notice board.

### BANQUET FACILITIES

- 6.6 The Banquet facilities are as follows:
- a. Poolside Cove
  - b. Poolside Terrace
  - c. Ixora Hall
  - d. Sports and Recreation Room
  - e. Ixora Room
- 6.7 Reservations for banquet facilities will be accepted on a first-come-first-serve basis upon payment of a deposit on the total charge unless otherwise determined by the Management.
- 6.8 All Banquet reservations made must be confirmed at least seven (7) days before the function date and upon confirmation, 50% (fifty percent) of the total charge shall be payable.
- 6.9 Any cancellation of reservation must be by way of notice at least 48 hours before the reserved function date. Management reserves the right to keep or refund all or part of the deposit.

## 7. SPORTS AND RECREATION FACILITIES

### SWIMMING POOL

- 7.1 Daily operation subject to alterations or extensions as may be notified to Members by way of notice board.
- 7.2 Members are allowed a maximum of three (3) guests per visit. For the comfort of all Members, NO GUESTS are allowed on Sunday and Public Holidays.
- 7.3 Swimmers must shower before entering the pool and wash their feet each time before they re-enter the pool.
- 7.4 Members/Guests must be in proper swimwear when utilising the pool. T-shirts, sports shorts or other forms of clothing are not allowed in the pool.
- 7.5 Persons suffering or suspected to be suffering from infections or contagious diseases of any kind must not be permitted to enter the pool.
- 7.6 Persons under the influence of alcohol, drugs or tranquilising drugs are also not permitted to enter the pool for obvious safety reason.
- 7.7 Smoking is strictly prohibited at pool deck area.
- 7.8 Members/Guests are not allowed to throw any foreign objects into the pools.
- 7.9 Running and horseplay is not permitted within and around the pool area as it may result in injuries.
- 7.10 Diving is NOT ALLOWED in any section of the pool as it may result in head injuries.
- 7.11 Children below 12 years old are not allowed to use the main pool or the children's pool unless accompanied by an adult.
- 7.12 Members are advised in their own interest to leave the pool during thunderstorms or electrical failure and must do so if requested by the lifeguards or any authorised employee of the Club.
- 7.13 Boys above 5 years old are not allowed into the female changing room and Girls above 5 years old are not allowed into the male changing room.
- 7.14 Membership Cards must be presented prior to collection of towels and locker keys at the towel counter. Any Member or Guest who lost or fails to return the Club towel and/or locker key shall be charged a sum determined by the Management.
- 7.15 The General Management reserves the authority to close the pool as deemed necessary for competitions, matches or any other purpose. Prior notice will be given to announce the closure date.
- 7.16 Priority for all organised coaching sessions shall be given to Members. Guests may be admitted if there are remaining space available and an appropriate fee will be charged to the Guests.

- 7.17 The use of any glass or metal objects is not permitted in the pool for safety reasons. The General Management reserves all rights to allow or disallow the use of any object in the pool.

#### **GYMNASIUM**

- 7.18 Daily operation hours are subject to alterations or extensions as may be notified to Members by way of notice board.
- 7.19 A Member is allowed a maximum of three (3) guests per visit at a fee prescribed by the Management. For the comfort of all Members, NO GUESTS are allowed on Sunday and Public Holidays and after 5.00 pm on weekdays.
- 7.20 Guests using the gymnasium are required to register at the main reception counter.
- 7.21 For safety and hygiene reasons, Members/Nominees/Guests using the gymnasium are required to wear any of the following sports apparel:-
- a. Full track suit/Track suit trousers and T-shirts;
  - b. Shorts and T-shirts/singlets;
  - c. Leotards;
  - d. Footwear is confined to rubber-soled sports shoes only. Footwear must be worn when using the gymnasium.

In addition, we require that each person use a towel to absorb sweat and wipe the equipment after use.

- 7.22 For safety reasons, the gymnasium area must be kept dry at all times. Please do not enter the gymnasium while wearing wet clothing.
- 7.23 Children under 15 years old are not allowed to utilise the gymnasium, with or without supervision.
- 7.24 Anyone using the gymnasium does so at his own risk. We recommend that you see your physician before enrolling in a fitness training programme or participating in any strenuous exercise.
- 7.25 Food and drinks cannot be allowed in the gymnasium (except for sports drinks or water in a closed container).
- 7.26 Members are advised to alert the General Management immediately should any equipment in the gymnasium malfunction.
- 7.27 Please return equipment (weight, benches) to their respective places after usage. No equipment is to be removed from gymnasium.
- 7.28 Users of the gymnasium are advised to read all instructions and charts relating to the use of the each equipment or ask Gymnasium personnel for information on proper use of such equipment.

- 7.29 The General Management shall not be liable for any loss or damage to any articles brought into the gymnasium by any user.
- 7.30 The General Management is entitled to close the gymnasium facility as deemed necessary for competitions, matches or any other purpose. Prior notice will be given to announce the closure date.

#### **SNOOKER ROOM**

- 7.31 The operation hours are subject to alterations or extensions as may be notified to members on the notice board.
- 7.32 Members are allowed a maximum of three (3) guests per visit. NO GUESTS are allowed on Sunday and Public Holidays.
- 7.33 Persons under 18 years old cannot be allowed in the Snooker Room.
- 7.34 Please refer to the proper dress code (item 4.2) when using the Snooker Room.
- 7.35 The General Management is entitled to reserve any number of snooker tables for competitions or maintenance.
- 7.36 The General Management reserves the authority to close the snooker room as deemed necessary for competitions, maintenance or any other purpose. Prior notice will be given to announce the closure date.
- 7.37 Members are not allowed to play alone or to play with the Club's employees when there are other members waiting to play.
- 7.38 Smoking is strictly not allowed in the snooker room.
- 7.39 All spectators must refrain from making any noise which may cause disturbance to the players.
- 7.40 Unless otherwise specified by the Management, reservations for Snooker tables can only be made less than 24 hours in advance for one (1) playing session, personally at the Main Reception Desk or by telephone. Cancellation of bookings must be made four (4) hours before the booked time or a RM10.00 penalty will be charged.
- 7.41 Any reserved table not taken up within 10 minutes after the booked time shall be released and made available to other players and a RM10.00 penalty will be charged.

#### **RACQUET SPORTS**

- 7.42 The operation hours are subject to alterations or extensions as may be notified to members on the notice board.
- 7.43 A Member is allowed a maximum of three (3) guests per visit at a fee prescribed by the Management. For the comfort of All Members NO GUESTS are allowed on Sundays and Public Holidays, including on members night.

- 7.44 The Racquet sports are
- a. Badminton
  - b. Squash
  - c. Tennis
  - d. Table Tennis
- 7.45 The General Management reserves the authority to close any or all racquet sports as deemed necessary for competitions, maintenance or any other purpose. Prior notice will be given to announce the closure date.
- 7.46 The General Management may decide to temporarily exclude any Member or Guest from the racquet sports facilities for misbehaviour or if the Member/Guest seems unfit or causes bodily injury to other participants.
- 7.47 Children below 12 years old are not permitted to use any of the racquet sport facilities except with parental or duly authorised supervision.
- 7.48 Smoking, eating and drinking is STRICTLY PROHIBITED on the courts and playing areas.
- 7.49 All players must adhere to the proper dress code. T-shirt with sleeves, shorts, socks and sports soled shoes are recommended. Singlets, 'cut-offs' and shoes with studs/spike/coloured soles are not permitted, as it would deface the courts' surfaces.
- 7.50 Only generally approved types of equipment shall be used on the courts.
- 7.51 Unless otherwise determined by the Management, booking of all courts may be made up to 24 hours (1 day) in advance for a maximum period of one (1) hour only per Membership, either in person at the reception counter or by telephone between 9.00 am to 5.00 pm daily. Any cancellation of booking courts must be made at least four (4) hours before the booked time or a RM10.00 penalty fee will be charged. Any reserved court not taken up within 10 minutes after the booked time shall be released and made available to other players and a RM10.00 penalty fee will be charged.
- 7.52 Only the Club's appointed/authorised coaches may conduct lessons and/or provide coaching for Members. Coaching sessions are organised with priority to Members. Lesson fees must be signed for, at the Reception counter prior to the commencement of lessons. Any cash payment to the coach directly is strictly prohibited.
- 7.53 All Tennis Games shall be played in accordance with the rules and regulations of the Lawn Tennis Association of Malaysia.
- 7.54 All Badminton Games shall be played in accordance with the rules and regulations set forth by the Badminton Association of Malaysia.
- 7.55 All Squash games shall be played in accordance with the constitution and rules of the Squash Racquet Association of Malaysia.

#### **CHILDREN'S PLAYROOM**

- 7.56 The operation hours are subject to alterations or extensions as may be notified to members on the notice board.
- 7.57 Children utilising the Playroom do so at their own risk. Parents or Guardians are fully responsible for the conduct and safety of their children. As the Children's Playroom is not supervised, the General Management recommends parents accompany their Children when using this facility.
- 7.58 Members/Nominees/Guests are not allowed to sleep in the Children's Playroom.
- 7.59 Only children below 7 years old should be allowed to use Playroom.
- 7.60 Members and their Guests are to refrain from asking any employee of the Club to feed, accompany or supervise a child as doing so may hinder them in doing their regular duties.
- 7.61 Sick or problem children must be attended to by parents and if necessary, be taken out of the Playroom for the well being of the others.
- 7.62 Parents are at all times responsible for the replacement of any item damaged by their Children. Collective destruction of the Club property by Children may be apportioned to several parents, at the discretion of the General Management.
- 7.63 Any individual toy brought into the Playroom which may deemed dangerous by the General Management will be removed from the Playroom area and given back directly to the parents at the appropriate time.

#### **READING ROOM**

- 7.64 The operation hours are subject to alterations or extension as will be noted to Members on the notice boards.
- 7.65 DISCIPLINE
- a. No reading material shall be taken out from the Reading Room without authorisation.
  - b. All users shall observe silence and conduct himself/herself in a proper manner.
  - c. Smoking is not allowed.
  - d. No Food and Beverage is allowed.
  - e. Wet/sweaty apparel is not allowed to be worn in the Reading Room.
  - f. Members who refuse to comply with these Bylaws will be suspended from using the Reading Room.
  - g. Members/Nominees/Guests are not allowed to sleep in the Reading Room.

- h. Members and Guests are not allowed to install any programme or software into the Club's computers.

#### 7.66 GENERAL

- a. All users are require to register before using the Club's computers.
- b. Members must present their Membership Cards for book loans.
- c. Guests are not allowed for book loans.
- d. Children below 6 years old should be accompanied by guardians/parents who will be responsible for their behaviour.
- e. Reading Room users are liable for any damage or loss of material/property of the Club.
- f. Members/Nominees/Guests are not allowed to sleep in the Reading Room and to observe silent so as not to disturb other Members.
- g. Members/Nominees/Guests are not allowed to use handphone in the Reading Room.

#### 7.67 BOOK CHARGES

Only two (2) books are allowed to be borrowed at any one time. Loss of books will be charged at cost price of the book. Any late delivery will be fined RM0.50 each day from the expiry date.

#### 7.68 COMPLAINTS

All complaints or suggestions must be made in writing to the Management.



# SUNWAY LAGOON CLUB BERHAD

(Company No. 185477-W)

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