

## APPLICATION FORM FOR ACCESS CARD



Dear Members,

Sunway Lagoon Club (SLC) has implemented the advance access card and usage control system to allow us to have a better understanding of your usage of the club facilities. This will assist us to improve our services.

Kindly read the enclosed rules and regulations before you start using the access card.

I have read and understood the rules & regulations of the access card.

**(A minimal charge of RM 32.40 (including 8% SST) per access card is applicable for each Dependants, Instructors, and Replacement)**

Thank you  
**THE MANAGEMENT**

Signature \_\_\_\_\_

FULL NAME (as per IC / Passport) : \_\_\_\_\_

NAME TO BE PRINTED ON CARD : \_\_\_\_\_

MEMBERSHIP NO : \_\_\_\_\_

IC/ PASSPORT NO : \_\_\_\_\_

CURRENCT MAILING ADDRESS : \_\_\_\_\_  
\_\_\_\_\_

CONTACT NO : \_\_\_\_\_  
**(HSE/ OFFICE)** **(MOBILE)**

E-MAIL ADDRESS : \_\_\_\_\_

➤ **Please tick ONE category only:**

<input type="checkbox"/> Principal/ Spouse	Car Park Barrier Gate, Gymnasium, Children Playroom, Library, Loan of Towel & Locker Key
<input type="checkbox"/> Children 1 – 14 years old	Children Playroom, Library, Loan of Towel & Locker Key
<input type="checkbox"/> Children 15 – 20 years old	Car Park Barrier Gate, Children Playroom, Library, Loan of Towel, Locker Key & Gymnasium
<input type="checkbox"/> Principal/ Spouse (Palmville)	Car Park Barrier Gate, Gymnasium, Children Playroom. Library, Loan of Towel, Locker Key & Palmville Gate
<input type="checkbox"/> Children 1 – 14 years old (Palmville)	Children Playroom, Library, Loan of Towel, Locker Key & Palmville
<input type="checkbox"/> Children 15 – 20 years old (Palmville)	Car Park Barrier Gate, Children Playroom, Library, Loan of Towel, Locker Key, Palmville Gate & Gymnasium
<input type="checkbox"/> Instructor (Swimming, Taekwondo, Yoga, Tennis, Badminton, Squash, Aerobic, Gym and Aikido)	Car Park Barrier Gate Only, loan of Towel & Locker Key
<input type="checkbox"/> Instructor (Fitness)	Car Park Barrier Gate & Gym Only
<input type="checkbox"/> Tenant	Car Park Barrier Gate
<input type="checkbox"/> Staff	All Access

**Upon Collecting New Card:**

Collected By: \_\_\_\_\_

Date: \_\_\_\_\_

Signature : \_\_\_\_\_

# RULES & REGULATIONS

## ...for the new SMARTcard

### 1. Membership Card

The new SMARTcard is to replace the old plastic membership card. This card will identify you as a member of the Club and for the usage of the Club facilities. It needs to be produced upon request by any SLC personnel or security.

Kindly bring your card with you at all times while at the Club. Members without the card will not be able to access into the Club premise nor use the facilities that are controlled by the SMARTcard system (as listed below).

The Club staffs do not have the SMARTcard to access certain facilities, hence they will not be able to assist you on your behalf

### 2. Access into Club and Club facilities

The SMARTcard is required for access to Car Park, Library, Children's' Playroom and Gymnasium.

### 3. Other Usages

The SMARTcard will be required for:-

- loan of towels and locker keys.
- privilege verification

### 4. Charges

Principal members and his/her spouse will each receive a free SMARTcard.

Dependents are required to pay a **fee of RM32.40** for each card. Dependents include members' children, nominees, nominees' spouses and children.

### 5. Lost or Stolen Card

Lost or stolen card must be reported immediately to the club at +603 5639 8600. The card owner is liable for all usage and purchases(s) made by the card if SLC Management does not receive any instruction from the respective card owner to block the card.

Replacement of the lost or stolen card will be at the **fee of RM32.40**. When replacement is issued, any card issued prior will be blocked automatically.

### 6. Guest

You are required to register your guest at the Reception before he/she is allowed to use the facilities. Your SMARTcard is required for the system to issue a card for your Guest.

Upon registration, the Guest will be issued a SMARTcard /receipt that will allow him/her to borrow towels, locker key and entry into the Gymnasium.

Guest card(s) must be returned to the Reception before the end of the day. Otherwise, cost of replacement and penalty will be charged directly to

The system will only allow a maximum of three (3) guests per membership account.

Guest Fee:

RM 15/Pax – Monday – Friday

RM 20/Pax – Saturday, Sunday & P.Holiday

**NO GUEST ARE ALLOWED IN THE GYM AFTER 5PM AND ON SUNDAY & PUBLIC HOLIDAYS.**

### 7. Active and Non-active Members

If a membership account is non-active for whatsoever reason, any cards issued for that account will be deactivated with immediate effect. Members are required to reactivate their account with the Membership Department to reactivate their cards.

Children's card will automatically be terminated when the individual has reached 21 years of age.

### 8. Card Issuance

(from 30 March 2010 onwards, during Club operation hours.) Please bring your old membership card when applying for the new membership card.

If you are...

- changing on behalf of your family members, bring a passport photo or softcopy of their photos with a plain background. The card will be ready within 3 working days.
- sending a representative to change the card on your behalf, please write an authorization letter allowing him/her to represent you. Your representative must bring your passport photo or softcopy with a plain background. The card will be ready within 3 working days.

\*\* Sunway Lagoon Club Bhd reserves the right to amend the rules & regulations wherever and whenever to amend the rules & regulations and deemed necessary.



Principal



Dependents & Others



Staff